



# The Shadetree Kids Program

We expect the children to be well behaved at all times. Shadetree Kids are to be leaders in school and in the community. They are expected to attend school daily and complete assignments as required. During ministry activities, they will be expected to follow instructions at all times, to observe the rules for each activity area, and to respect each other and each other's possessions.

## DISCIPLINARY PROCEDURES

FIGHTING WILL NOT BE TOLERATED.  
DISRESPECT TO ADULTS WILL NOT BE TOLERATED.

When experiencing behavior problems with a child the adult in charge will:

1. Talk with the student in an attempt to reach a calm resolution (first time inappropriate behavior occurs).
2. Take away time at a desired activity (second time), and/or,
3. Send the child to the Director (third time)

The Director will then, as appropriate:

1. Talk to the child, and/or
2. Call the parents to let them know there is a problem and seek their help.
3. If the problem continues, we will ask that the child not attend the program for 1-2 days as determined by the Shadetree Kids staff.
4. If the problem is not resolved, we will ask that the student be expelled from the program.

Note: The staff may skip the first three steps if the problem is deemed serious enough to warrant this action.

**\*\*\* No refunds will be given if child is expelled from the program as a result of behavior problems. \*\*\***

I have read the **Disciplinary Procedures** for the Shadetree Kids Program and agree with the content.

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Signature of Participant

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Date

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Signature of Parent/Guardian

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Date